

# 84th Annual Louisville Labor Day Parade

2019 PARADE APPLICATION

[www.LouisvilleCO.gov/LaborDay](http://www.LouisvilleCO.gov/LaborDay)



**Parade: Monday, September 2, 2019, 10am**

**Register by: Friday, August 16, 5pm**

**Theme: Beach Party**

**Name of Entrant/Organization:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email : \_\_\_\_\_ Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Number of individuals participating in the parade:** \_\_\_\_\_

**Number of vehicles In the parade:** \_\_\_\_\_

**Will your unit perform in front of the judges stand?\*** \_\_\_\_\_

\*Performances limited to 1 1/2 minutes.



**Please choose the best category that describes your entry:**

*Trophies will be awarded for the winners of various categories as well as Most Outstanding, Most Unique, and Best Expression of Parade Theme: Beach Party.*

Marching Band

Float: Non-Commercial

Cheer/Dance/Drill Teams

Children's Entry

Walking/ Marching Entry

Civic Unit / Color Guard

Motorized Unit

Antique Vehicle: \_\_\_\_\_(Year)

Float: Commercial

Equestrian Unit: # animals: \_\_\_\_\_

Political Entry

**Briefly describe your parade entry.** (i.e. Children walking with banners, classic cars, etc.)

**Describe your organization (5-6 sentences).** You may attach a separate sheet if needed or email [kzoss@louisvilleco.gov](mailto:kzoss@louisvilleco.gov). This information will be announced from the reviewing stand during the parade. Content may be edited as needed.

**WAIVER AND HOLD HARMLESS AGREEMENT** The undersigned, for himself/herself and for his/her heirs, successors and assigns, hereby (1) waives and releases the City of Louisville and its officers, employees and representatives from any and all liabilities, claims, damages, expenses and causes of action of any kind (collectively "claims") which may arise because of, or related to, my participation in the above-described event; and (2) agrees to indemnify and hold harmless the City and such persons from and against all claims which arise out of, or are in any way connected with, any act, omission, or representation of undersigned or his/her agent, employees or subcontractors. In addition, I state that my participation in said event is fully voluntary and that I fully understand that by signing this agreement I am fully assuming any risk or damage which might occur because of my participation.

\_\_\_\_\_  
Signature of entrant or Responsible Agent for Organization

**Registration Deadline: 5:00 pm Friday, August 24, 2019.**

Return forms to Katie Zoss, [Kzoss@LouisvilleCO.gov](mailto:Kzoss@LouisvilleCO.gov), c/o City of Louisville, 749 Main Street, Louisville, CO 80027 or fax to 303-335-4550.

## 2019 PARADE PARTICIPANT FAQs



## 84th Annual Louisville Labor Day Parade

LOUISVILLE • LABOR DAY • 2019

Thank you for your interest in participating in Louisville's 84<sup>th</sup> Annual Labor Day Parade! We are excited to have you be a part of this annual Louisville community celebration. Read below for more information. To register your group to participate in the parade, please fill in the attached registration form.

Questions? Please contact Katie Zoss, [kzoss@louisvilleco.gov](mailto:kzoss@louisvilleco.gov), 303.335.4581.

### Theme: "Beach Party"

Celebrate the end of summer with the 2019 "Beach Party" parade theme. We encourage you to incorporate this theme into your group's parade entry!

### Judging information

All parade entries will be considered for the top awards including: Most Outstanding, Most Unique and Best Expression of Parade Theme "Beach Party."

Awards will be given for the top entries in each category. On your entry form, please select the category that best describes your parade entry to be considered for an award.

### Performances

You have the option to perform in front of the judges stand as part of your parade entry. The Judges stand will be located at the intersection of Spruce and Main Street with the judges facing west.

Performances are limited to a maximum of 1 ½ minutes. If you are requesting the parade DJ to play your music, please provide music on a flash drive by Friday, August 16. Flash drive may be mailed or dropped off at Louisville City Hall, 749 Main St, Louisville CO 80027.

### Candy/Confetti/Giveaways

Any confetti, streamers or other materials used in the parade must be biodegradable.

For the safety of all children, candy must be handed out by participants walking alongside the crowd, not thrown from floats. This is to prevent children running in front of floats to collect candy in the street.

### Advance vs. Day-of Parade Registration

All entries are asked to turn in your parade registration by Friday, August 16<sup>th</sup>. This allows time to determine the parade line-up order and to prepare a script for the announcer.

Day-of parade registration is available. Entries will be placed at the back of the parade.

### Parade Day Schedule

#### Monday, September 2, 2019

- 8:30am: Check-in and same-day registrations at the intersection of Main Street and Griffith.
- 8:30am Line-up near Louisville Middle School and surrounding streets.
- 10:00am-noon: Parade
- 1:00pm: Parade awards ceremony at Memory Square Park

### Parade Route

Parade runs south down Main Street from E. Lafayette St. to Elm St (.5 miles).

### Volunteer Information

Volunteers are crucial to making the Labor Day Parade and Fall Festival a success! Volunteers are especially needed to serve as parade marshals along the parade route. If you are interested in volunteering, please contact Katie Zoss at 303.335.4581 or [kzoss@louisvilleco.gov](mailto:kzoss@louisvilleco.gov).

### Deadlines and Important Dates

**August 16:** Parade Registration Deadline

**August 23:** Parade order and line-up locations assigned and emailed to participants.

**September 2:** Labor Day Parade

## 2019 Labor Day Parade Safety Guidelines



## 84th Annual Louisville Labor Day Parade

New safety guidelines have been added for this year's parade. These guidelines follow the recommendations of the National Traffic Safety Board.

### General Guidelines

1. Candy/giveaways must be passed out by having people walk up to the crowd. Nothing may be thrown.
2. Children may not walk beside a float or motorized unit.

### Vehicle Driver Guidelines

1. Driver shall have a valid driver's license and be able to safely operate the vehicle.
2. Driving under the influence of alcohol, drugs or intoxicants is prohibited.
3. Vehicles should travel no faster than 5mph and minimize abrupt starts and stops.
4. Float drivers must have clear visibility to the front and sides of the float.

### \*\*NEW\*\* Spotter Guidelines

1. Floats must have 2 adult spotters walking alongside their float.
2. Spotters must walk alongside vehicle and notify their drivers in case of an emergency.
3. Spotters should focus on safety, not distributing candy/giveaways.

### Float Rider Guidelines

1. Riders must stay on the float for the duration of the parade and may not dismount until the float is parked in the unloading area.
2. In order to prevent falling beneath the float or between the tow vehicle and the float, riders may not sit on rear edge of tow vehicle or front edge of float.
3. Riders must be able to quickly communicate with spotters and the driver in case of emergency.

### Float Guidelines

1. Adequate primary and secondary connection (e.g. tow bar + chain) shall connect the towing vehicle and float. Connections shall comply with applicable laws and standards and be appropriate for the anticipated load of the float and riders.
2. Hand holds, safety rails and barriers are encouraged for the safety of float riders.

### Animal Guidelines

1. Participants must immediately clean up animal waste in the line-up area and along the parade route.
2. Manure bags are recommended for horses. Or, the group must have someone at the back of the entry picking up all manure off the road both during the parade and in the line-up area.

